

# MINUTES

**Meeting:** WARMINSTER AREA BOARD  
**Place:** Codford Village Hall, High Street, Codford, Warminster, BA12  
0PP  
**Date:** 7 September 2017  
**Start Time:** 7.00 pm  
**Finish Time:** 9.00 pm

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Andrew Davis (Chairman), Cllr Pip Ridout (Vice Chairman), Cllr Tony Jackson, Cllr Christopher Newbury and Cllr Fleur de Rhé-Philippe

### **Wiltshire Council Officers**

Jessica Croman (Democratic Services Officer)  
Jacqui Abbott (Community Engagement Officer)

### **Town and Parish Representatives**

Chitterne Parish Council (B Ricketts)  
Codford Parish Council (Don Bartlett, K Grant, I Longlands, Tom Thornton)  
Heytesbury Parish Council (Graham Conneliane, Rob Hungerford)  
Maiden Bradley with Yarnfield Parish Council (M Thomas)

### **Partners**

Wiltshire Police  
Dorset and Wiltshire Fire & Rescue Service  
Warminster and Villages Community Area Partnership

**Total in attendance: 26**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Warminster Area Board and invited members of the board to introduce themselves.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <p>Fiona Fox – Warminster Town Clerk</p>
3.	<p><u>Minutes</u></p> <p><b>Decision</b></p> <p><b>The minutes of the meeting held on the 26 June 2017 were agreed as a correct record and signed by the Chairman.</b></p>
4.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman referred to the announcements contained in the agenda.</p>
6.	<p><u>Updates from Partners</u></p> <p>Some written updates had been received before the meeting and were included in the agenda.</p> <p><b>Dorset and Wiltshire Fire and Rescue Service</b></p> <p>An update was given for the June/ July period noting that 24 incidents had occurred.</p> <p>The service was currently working with partners to identify vulnerable adults in the area in a project named Pingpoint. Another initiative being carried out was to develop engagement with the homeless.</p> <p><b>Wiltshire Police</b></p> <p>An update was given on the community policing team which had now adopted a proactive tasking team who could handle complex and high risk issues. The team started in August 2017 and had already saw some good results and put</p>

	<p>less pressure on the front line policing.</p> <p>It was noted that crime figures for Warminster Town were higher than normal with theft being the majority of crimes. Crime within the villages was meeting the expected figures with no one majority of crime.</p> <p>The Area Board was given general safety advice around shopping, personal safety and vehicle safety.</p> <p>Every Wednesday at 11am meetings would be held at Trowbridge Police station to discuss on-going issues – partners were encouraged to contact Amy Hardman if they wishes to attend at <a href="mailto:Amy.Hardman@wiltshire.pnn.police.uk">Amy.Hardman@wiltshire.pnn.police.uk</a></p> <p>A question was asked if the community messaging had stopped. It was noted that due to other high priority issues, the community messaging scheme had briefly stopped, although this would pick up again.</p> <p><b>Warminster Villages and Community Partnership</b></p> <p>Benchmark of the town would be taking place for the 7th time. The benchmark would compare Warminster to other town of similar nature which would look at the performance of the town and would finish by December with results by March 2018.</p>
7.	<p><u>Codford Village News</u></p> <p>Cllr Tom Thornton gave a presentation on news from the Codford village. It was noted that a number of groups had received grants from the area board and due to that they were able to enhance their provisions and open their facilities to a number of community groups.</p>
8.	<p><u>Local Youth Network Update</u></p> <p>It was noted that due to the summer break there had not been a meeting of the LYN. The next meeting would take place on the 10 October.</p>
9.	<p><u>Community Area Network- Waste Management</u></p> <p>Martin Litherland (Head of Waste Management) and Vicki Harris (Principal Waste Services Officer) gave a presentation on the waste management strategy for the next 10 years.</p> <p>An update was given on the refurbishment of the recycling centres in Warminster. It was noted that a new contractor would be taking over the management of the centre on the 2 October 2017, which provided an opportunity to look at the layout and how the centre is used.</p> <p>The Warminster centre and a number around the county would be refurbished with a change of layout and for that to take place the site would need to close for</p>

two weeks beginning the 11 October and reopen on the 20 October. During that period of closure alternative sites would be available and more information could be found on the councils website.

Questions were asked about green waste bin accessibility being dangerous and the current issues caused by the popularity of those bins.

It was noted that the refurbishment would involve placing several of the popular bins in different locations on the site to allow better movement through the site and reducing backlog. Accessibility to the current green waste bin on the site would not be changed during this refurbishment as the feedback was too late but the recommendations would be taken into consideration for future refurbishments.

It was agreed that Hills Waste should be thanked for their excellent service over the years in Warminster.

The key points of the presentation were:

- The need to develop a new strategy on how waste and recycling is collected and managed taking into consideration current challenges and major developments.
- Performance in figures - 700,00 bins from 215,000 houses were collected fortnightly; in 2016 243,000 tonnes of waste and recycling was managed by the council, a significant decrease since 2014/2015; residents produce 566kg of non recycled waste which most of that could be recycled; 44% of waste is recycled a reduction from 46.5% in 2014/2015 and the amount of waste sent to landfill has decreased from 78% in 2003 to 21% in 2016/17.
- The budget for waste and recycling in 2017/18 has been reduced to £31.88m, to cover meet this budget charges for non-household waste would be introduced at recycling centres and charges for collection services would include reasonable costs of collection
- A public consultation was taking place to ascertain the views of residents which will help develop the new strategy. The consultation deadline was the 14 November 2017

A number of questions were asked which focused on: fly tipping, provision for food waste, to explain what non-household items were and using good waste management examples such as Denmark.

It was responded that; fly tipping was being monitored to identify patterns – there had been an increase which was mostly commercial waste; due to the

	<p>costs no provision was being made for food waste at this time and residents were encouraged to double wrap food waste to avoid maggots; Non-household items included DIY items; the Scandinavian countries waste and recycling strategies had been looked into, although their infrastructure and techniques were bigger than Wiltshire and part of the bigger agenda which was being pushed by the professionals.</p> <p>It was noted that all of the mentioned points were included within the full consultation online and accessed here: <a href="http://www.wiltshire.gov.uk/rubbish-and-recycling">http://www.wiltshire.gov.uk/rubbish-and-recycling</a></p> <p>The Chairman thanked Martin and Vicky for their presentation.</p>
10.	<p><u>First World War commemorative tree planting</u></p> <p>Jacqui Abbott (Community Engagement Manager) introduced the item explaining the project to remember the first world war through community tree planting. The aim was to plant 10,000 trees across the county to represent the soldiers who lost their lives.</p> <p>The deadline for ordering trees would be November. Groups could order as many or as little amount of trees as they like; they could also specify the type of trees they wished to receive. The planting would take place November 2018.</p>
11.	<p><u>Health &amp; Wellbeing</u></p> <p>It was noted that a full report of the Warminster Health and Wellbeing Management Group was included in the agenda.</p> <p>Keith Humphries had been elected as the chairman of the group.</p> <p>Carers Champion Bernice Robbins referred to the update included in the agenda which outlined a number of events and actions which had been taken to support carers within Warminster.</p> <p><b>Grants</b></p> <p><b>Decision</b></p> <p><b>Wellspring Warminster was awarded £3284.58 for their community outreach day group.</b></p>
12.	<p><u>Area Board Funding - Community Area Grants</u></p> <p>The area board considered the following applications seeking 2017/18 Community Area Grant funding. Members were invited to ask questions of the applicants. After consideration of each grants it was;</p> <p>Resolved</p>

	<p><b>To award Maiden Bradley with Yarnfield Parish Council £1147.50 for a speed indicator devise.</b></p> <p><b>To award Codford Parish Council £5000 for village hall patio doors.</b></p> <p><b>To award Warminster Cricket Club £3000 for their heating project and recommend applying to the LYN for a further £2000, which had been requested.</b></p> <p><b>To award St Peter &amp; St Paul Parochial Church Council £5000 for their Heytesbury Open Place project.</b></p> <p><b>To award Wellspring Warminster £1000 for their Wellspring Warminster project.</b></p>
13.	<p><u>Warminster Regeneration Working Group</u></p> <p>It was noted the Cllrs Fleur de Rhe-Philippe and Tony Jackson would be meeting with the regeneration team on the 11 October 2017.</p> <p>A question was raised if the original regeneration working group had been disbanded and if so why had the members not been informed.</p> <p>It was noted that the members should have been notified as the project no longer existed due to funding issues. Going forward representatives from the Town Council would be useful, although it was not a good idea to raise expectations as it was uncertain what would or could happen.</p>
14.	<p><u>Community Area Transport Group (CATG)</u></p> <p>The chairman introduced the item and moved the recommendations, after which it was;</p> <p><b>Resolved</b></p> <p><b>To approve the following schemes:</b></p> <ul style="list-style-type: none"> <li>• <b>4538 Boreham Fields footway / parking improvements £6,000</b></li> <li>• <b>5230 Whitbourne Springs Topo survey £1,250</b></li> <li>• <b>5232 Longhedge / Whitebourne Springs – two way warning signs / markings £ 250</b></li> <li>• <b>5529 Corton / Coombe View Bend Warning signs £1,350</b></li> </ul>
15.	<p><u>Urgent items</u></p>

	There were no urgent items.
16.	<u>Future Meeting Dates</u> The next meeting of the Warminster area Board would take place on the 2 November at the Warminster Civic centre.

